

Rules & Regulations
of the
SOUTHEAST ATHLETIC ASSOCIATION OF THE DEAF, INC.
as
S.E.A.A.D.

<http://www.seaad.org/bylaws.php>

Revised: 9/29/2006

Article 7-10

[ARTICLE 7](#) DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE

[ARTICLE 8](#) MEETING OF THE BOARD OF DIRECTORS

[ARTICLE 9](#) OFFICERS AND THEIR DUTIES

[ARTICLE 10](#) COMMITTEE

RULES AND REGULATIONS GOVERNING

SOUTHEAST ATHLETIC ASSOCIATION OF THE DEAF, INC.

Sections under each Article shall refer to basketball where indicated as follows:

BB = Basketball

ARTICLE 7 - DUTIES AND POWER OF THE EXECUTIVE COMMITTEE

The Executive Committee shall in addition to the duties and powers elsewhere in these rules and regulations prescribed, have power and it shall be their duties.

Section 7.1 To admit to membership any club eligible under these rules and regulations applying thereof, they deem it proper.

Section 7.2 To return any regulation forms, delegate authorization forms, and/or membership application that are found to be lacking information, to the member clubs for correction.

Section 7.3 To remove from office by a two-third (2/3) vote, any member of the Executive Committee who, by neglect of duty, or by conduct tending to impair usefulness as a member of such committee, shall be deemed to have forfeited his/her position on the committee.

Section 7.4 The office of any officer who moves or lives out of the SEAAD region for thirty (30) or more days shall be declared vacated and the vacancy shall be filled by the

Executive Board.

Section 7.5 To fill any vacancies in the Executive Board occurring from any cause.

Section 7.6 To collect the dues and funds of this Association and to expand the same.

Section 7.7 To explain, define and interpret provisions of the Rules and Regulations of this Association upon request of a member club.

Section 7.8 Copies of all correspondence of official nature shall be sent to each member of the SEAAD Executive Board at all times. When the correspondence deals directly with the USADB as well, the Administrative Board of that body shall also be included.

ARTICLE 8 - MEETINGS OF THE BOARD OF DIRECTORS

Section 8.1 The meeting of the Board of Directors shall be held on the eve of the tournament.

Section 8.2 The SEAAD Secretary-Treasurer shall send a notice and time for the meeting; the minutes of the previous meeting; an unaudited Treasurer's report; the officers' reports and brackets for the tournament to the officers of this Association and to all the member clubs fifteen (15) days prior to any meeting of the Board of Directors.

Section 8.3 The SEAAD Secretary-Treasurer shall send within 60 days after the annual tournament, the minutes of the meeting and the results of the tournament to the delegates who were present.

Section 8.4 At the meeting of the Board of Directors, the order of business shall pertain only to subject of basketball depending on the type of the tournament held at the time of the meeting. The following shall be the order of business:

1. Roll call of Officers and Delegates
2. Report of the tournament host club chairperson
3. Report of the upcoming SEAAD tournament host club chairperson(s)
4. Report of the following year's tournament host club chairperson
5. Reading of minutes
6. Reports of the Executive Committee
7. Reports of committees
8. Unfinished business
9. New business
10. Selection of the future annual SEAAD tournament host
11. Election of the officers (during basketball season)
12. Announcements
13. Adjournment

ARTICLE 9 - OFFICERS AND THEIR DUTIES

Section 9.1 Any person who is in good standing of a member club shall be eligible to run any office of the SEAAD.

Section 9.2 The SEAAD President shall:

Section 9.2.1 Presides at the meetings of the Board of Directors and the Executive Committee. He/she performs such other duties pertaining to the office of President. The office of the President shall be served a term of 2 years and is eligible for reelection.

Section 9.3 The SEAAD Vice-President shall:

Section 9.3.1 Have power to perform the duties of the SEAAD President in the absence or inability of the latter to act; serve as the Chairperson of the Law Committee. He/she shall select a committee of three (3) persons to serve on Auditing Committee.

Section 9.3.2 Select 3 auditors for SEAAD financial report during BB event.

Section 9.4 The SEAAD Secretary-Treasurer shall:

Section 9.4.1 keep the record of the Board of Directors and Executive Committee, conduct all official correspondence, issue notice and time of the meetings of the Board of Directors, keep a complete copy of records of all meetings and athletic events held under the auspices of this Association.

Section 9.4.2 receive all the monies of this Association and shall pay all bills approved by the SEAAD President with the knowledge of the Executive Committee.

Section 9.4.3 deposit all the monies to the credit of the SEAAD, Inc. in an interest bearing savings account and/or checking account in a bank of his/her residence city.

Section 9.4.4 submit and turn over to the Auditing Committee all monies, accounts, books, papers, vouchers, records, receipts, bank books, and statements pertaining to his office and shall turn them over to his/her successor after the election within 45 days.

Section 9.4.5 be bonded by a reputable bonding company subjected to approval of the Executive Committee.

Section 9.4.6 supply the Secretary of the USADB the names and addresses of the newly elected officers of the SEAAD within 10 days of the election.

Section 9.4.7 mail the annual SEAAD affiliated Clubs Directory to all member clubs.

Section 9.4.8 receive an annual expense account of \$300 dollars for services rendered.

Section 9.5 The SEAAD Tournament Director shall:

Section 9.5.1 be in charge and preside at the coaches meeting whenever he/she deems a necessary.

Section 9.5.2 inspects and approves the facilities 1-year prior to a tournament date.

Section 9.5.3 select Head Statistician to help him/her maintain vital statistics relating to the SEAAD tournament. The statistician shall receive expense accounts as agreed by the SEAAD Boards for service rendered.

Section 9.5.4 enforce the rules of competition of the tournaments.

Section 9.5.5 be responsible for printing up bracket pairings for the host club to use during the drawing before tournament dates.

Section 9.5.6 be responsible for printing of score sheets and statistic paperwork regarding said tournament and hand over the same, within 60 days following the end of the tournament, and will be responsible for updating and maintaining all records of the tournaments.

Section 9.5.7 shall make a checklist paper for all coaches for team to check the list of do's for the club team.

Section 9.5.8 shall not be a member of any team for the sports he/she serves.

Section 9.5.9 send the member clubs sponsoring a team; copies of completed roster forms fifteen (15) days before the tournament date.

Section 9.5.10 be a chairman of all-stars Selecting Committee and be responsible for updating and maintaining all the records of the tournaments. These records will be published in the program book and the SEAAD Newsletter.

Section 9.5.11 in conjunction with the statistician shall have the names and uniform numbers of all players to give to the all-stars Committee and other responsible for all-stars selections.

Section 9.5.12 bring a camera to take a picture of the championship teams and send them to the USADB. Print the pictures in the SEAAD website and include the highlights of games.

Section 9.5.13 Copies of the signed registration forms will be sent only to those member clubs participating in the annual tournaments.

Section 9.6 The SEAAD Hall of Fame Director:

Section 9.6.1 be responsible for publicity related to matters concerning the SEAAD once every three (3) months (printing the newsletter). He/she shall write a pre-release news or write-ups immediately after the tournaments and distribute copies to all member clubs and officers of the SEAAD. (All member clubs of the SEAAD are to be reminded to inform the Secretary of any ADDRESS CHANGE or CORRECTIONS.)

9/29/06 revised by SEAAD Vice President Joey Brafford

Section 9.6.2 will be responsible for the printing of special ballot sheets for the purpose of selecting the all-stars.

Section 9.6.3 oversee the SEAAD Hall of Fame proceeding as guided by his/her adherence to the Rules and regulations under ARTICLE 19. He/she shall report and outline plans for the Hall of Fame Banquet at the annual basketball meeting. The Hall of Fame induction shall take place during the annual basketball tournament.

Section 9.6.4 send to host camera-ready sheets of Hall of Fame list, records and any other material for the tournament program books.

Section 9.6.5 make reports to prepare, write, edit and print the SEAAD website.

ARTICLE 10 - COMMITTEES

Section 10.1 The Auditing Committee shall audit and examine the accounts of the SEAAD Secretary-Treasurer and reports its finding to the Board of Directors during the SEAAD tournament.

Section 10.2 The Law Committee shall be composed of 3 members. The Vice- President shall appoint the other 2 members to the committee.

Section 10.3 The Hall of Fame Committee shall be composed of 4 members. The Basketball Commissioners shall be CO-chairpersons of the committee and shall appoint the other 2 persons to the committee. Both appointed persons must reside in the territory of the SEAAD (pertaining to the Section 3.1).

Section 10.4 The all-stars Committee shall be composed of 5 members.

Section 10.5 Other committees as deemed necessary shall be appointed by the SEAAD President.